



Event Order Form

Thank you for your interest in Port Macquarie Race Club & Function Centre. Your event and catering experience is very important to our team. For us to better serve you, please complete below and email to admin@portmacquarieraceclub.com.au

Today's Date _____

Contact/HostName(s) _____

Company and/or Eventname _____

Phone: _____ Mob: _____ Email: _____

Event Date(s): _____

Estimated Event Times: _____

Estimated No. of Guests: _____

Type of Event: _____

Estimated Total Budget: _____

Type of Menu or Reception: _____

Type of Beverage Service: _____

Any Special Requirements: _____

Please list a few of your event expectations: _____

Thank you for your interest in Port Macquarie Race Club & Function Centre. A member of our event team will be in touch with you shortly to discuss your special event.